

## Factsheet – Legal Services in China

Despite a different legal system and language barriers, many foreign companies doing business in China end up negotiating and signing contracts and agreements with their Chinese counterparts that are poorly written and translated, inadequate, incomplete and hard to enforce if/when contractual disputes occur.

A properly prepared contract in English and Chinese according to applicable Chinese laws and regulations serves as an important **insurance policy** that protects your company interests and legal rights in China.

### Advice & Support

By letting us act as your legal partner in China, you will benefit from our local presence in Shanghai with an experienced and competent Chinese legal team who take care of things directly on the ground in China.

### Legal Services

- **China Co., Ltd.:** Manage company set-up including professional advice and guidance, information & document collection, online & offline record-filings, lease agreement, business license, company seals, tax registration, bank accounts, trading license, and other permits and licenses.
- **HK Limited:** Manage company registration process such as name registration, registered address, certificate of incorporation, business registration certificate and company seal.
- **IPR Protection:** Prepare action plan, online monitoring, conduct research, prepare and file applications, handle registrations, manage IP infringements and enforce IP rights.
- **Contract Reviewing & Drafting:** Check, revise and prepare contracts in English and Chinese according to Chinese laws, regulations and practices such as supplier/distribution/agent/JV/shareholder/share transfer/confidentiality/non-disclosure/leasing/service contracts.
- **Contract Negotiations:** Provide advice and practical support before and during talks in China to secure best legal and commercial terms & conditions.
- **Labour Dispute Settlement:** Act as an intermediary in negotiating and settling employment issues and terminations.
- **HR/Employment:** Prepare Employment Contract & Employee Handbook in English & Chinese according to Chinese Labour (Contract) Law and practices including inserted comments with advice and tips.
- **Background Checks:** Conduct background checks on existing or potential cooperation partners such as suppliers, customers and distributors in China.
- **Legal Translation:** Get official documents and transcripts legally translated from English to Chinese.

## Contact

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